



## Briercliffe with Extwistle Parish Council

**Monday, 19<sup>th</sup> February 2018**

**Present:** Councillor Dack (in the Chair), Councillors Bailey, Hawkes, Higham, Kelly and Royle.

**Others:** Steve Watson (Clerk), Stephen Hayward (Allotment Manager), Michael Greenwood (Lengthsman), PCSO Dave Johnson, Andrew Booth (Calico) plus 2 residents.

Councillor Kelly opened the Parish Council Meeting and welcomed everyone.

### Agenda

Actions  
by Clerk

Cllr  
Support

### Parish Council Agenda

#### **17/18/097 Apologies for absence**

Apologies were submitted on behalf of Councillors Lishman and Vincent who were away.

**RESOLVED: That the apologies and reasons given are accepted.**

#### **17/18/098 Declarations of Interest / Code of Conduct**

There were no Declarations of Interest. It was confirmed that Pecuniary interests do not include family relationship, which do not need to be declared.

#### **17/18/099 Formally adjourn the meeting to allow for public participation**

**RESOLVED: That the meeting is adjourned to allow for Public Participation.**

#### **(a) Calico Proposals Royal Court**

Andrew was invited to the top table and outlined that the formal consultation period had ended. Residents have employed a Planning Consultant to put in objections and Calico did not agree that they had not engaged nor listened to residents. They were still willing to meet with residents to listen to concerns and are due to meet with the Planning Officer. The application will have to be determined by the Planning Committee and the start will be delayed until August. It was noted that

interested parties could contact Calico about properties, however this did not mean Calico had pre-determined the outcome. Andrew was thanked for his report.

**(b) Public Questions**

There were no Public questions submitted in advance.

**(c) Public Questions at the Chair's discretion**

A resident asked if the Council agreed with the Calico Planning Application, it was generally agreed that the application was accepted. There were no further public questions.

**(d) Police report**

PCSO Dave Johnson presented a Police Report (Appendix A). A HMRC telephone scam is prevalent in the area. Dave was thanked for his report.

**(e) County Council Report**

There was no County Councillor report.

**(f) Borough Council Report**

There were no Borough Councillor reports.

**17/18/100 Formally reconvene the Parish Council Meeting**

**RESOLVED: That the meeting is formally reconvened for Parish Council Business**

**17/18/101 Minutes of the last meeting**

The minutes of the last meeting held on 15<sup>th</sup> January 2018 were submitted for approval as a correct record.

**RESOLVED: That the minutes of the Briercliffe with Extwistle Parish Council meeting on the 15<sup>th</sup> January 2018 are approved as a correct record.**

**17/18/0102 Matters outstanding from the minutes**

The dirty back yard has received a fine and is being monitored.

**17/18/103 Clerk's Report including Administration – for information only**

The Clerk's Report and correspondence was circulated prior to the meeting and noted.

**17/18/104 Updates and Reports (for information only)**

**Members of the Council**

The back of the shops area is untidy again and the Borough Council are to be asked to send letters.

Letter AK

The solicitor's details are to be sent to the Chair.

Details Clerk

The deposit list is to be sent to the Allotment Chair.

Deposit Clerk  
List

A cheque for 350.00 is to be sent to Pendleside Hospice from Calendar sales.

### Community Centre Update

The gas and electricity checks have been carried out and the boiler has been serviced and repaired. The Ladies toilet door lock is to be replaced.

### Website

Website statistics were available, with 127 unique visitors and 362 page views.

### Newsletter

Articles were requested for the next newsletter.

### Heritage Items

There was no report.

### 17/18/105 Finance

#### 1. Accounts to be approved for payment. Additional bills included.

1.1	Clerk Salary	£404.21	SO PAID
1.2	Greenwoods Lengthsman Invoice	£20.00	SO PAID
		credit £380.00	
1.3	Blakeys Keys	£7.56	001334
1.4	Lanlee	£13.37	001335
1.5	Nu-Age Newsletter	£475.00	001336
1.6	M&M Motors	£82.00	001337
1.7	WaterPlus	£74.84	001338
1.8	Smith Sutcliffe Legal Fees	£4,300.00	001339
1.9	P3 Toners	£254.40	001340
	<b>TOTAL</b>	<b>£6,011.38</b>	
1.10	<i>Pendleside Hospice</i>	<i>£50.00</i>	<i>001341</i>

#### RESOLVED: The bills outlined above are paid.

#### 2. Income Received

2.1	Briercliffe Society Christmas Hampers	£50.00
2.2	Garage rent and deposit	£173.35
2.3	Garage rent and deposit	£408.00
2.4	Advert	£15.00
2.5	Bank Interest	£0.37

#### 3. Bank Balances to 31<sup>st</sup> January 2018

▪	Current a/c –	£	7,844.48
▪	Deposit a/c –	£	2,921.61
▪	Petty Cash -	£	73.39
▪	Facebook Boost -	£	100.00
▪	Garages -	£	1,336.82
	<b>Total</b>	<b>£</b>	<b>12,276.30</b>

The budget monitoring report, petty cash report and bank reconciliations were circulated.

**RESOLVED: That the bank balances, budget monitoring report, petty cash report and bank reconciliations are noted.**

Allotment deposits were explained and the Lengthsman presented the Council with the £380.00 credit, a receipt is to be emailed.

A small grant application was considered and it was agreed that more information was needed and the applicant would be asked to attend the next meeting. Invite Clerk

**16/17/106 To receive reports from Committees and consider the Recommendations**

1. *Allotments Committee*

The Allotment Committee Minutes of the 5<sup>th</sup> January were noted and the recommendation contained within were approved.

2. *Planning Committee*

There was no further report.

3. Finance and Strategic Planning Committee

The Finance and Strategic Planning Committee Minutes of the 29<sup>th</sup> January were circulated and approved.

4. Lengthsman Committee

The first meeting is due to be held following the Council meeting.

**16/17/107 To receive reports from Working Groups – for information only**

1. *Planning Working Group (excluding planning applications) -*

*There was no further report*

2. *Community Involvement Working Group*

The Community Involvement Working Group grant application for the Woodland Walk has been progressed to the next stage. North west Services have agreed to support the project with 2 drivers for a week to make progress.

4. *Newsletter Working Group*

The item was discussed earlier. An article asking for volunteer newsletter deliverers is to be included.

5. *Finance working group*

The Group has no met.

6. *Strategic Planning working group*

The Group has no met.

**16/17/108 Matters identified for future consideration**

There were no matters identified.

**16/17/109 The next meeting of the Parish Council is due to be held on Monday 19<sup>th</sup> March, 2018 to immediately follow the Planning Committee at 7:30pm.**

**Briercliffe Police Report - 30 days to 19<sup>th</sup> February 2018**

Incidents

Crimes

54

16

This compares to 68 incidents and 21 crimes in the same period last year.

**Crimes**

Theft - 5      Push bike from house on Townley st Later returned. Detected  
Taxi fare of £20 paid instead of £30!!!  
Stone from rear of Jubilee st  
Pack of Fosters from Spar - now paid for. Detected  
Letter to house on Standen Hall drive opened and emptied.

Assaults - 2 Both DV related

Burglary - 4 Jewellery from Shore avenue  
Attempt at rear of house on Atkinson st. Nothing stolen  
Food from burger van on Stirling Court  
Items from recycling centre. Detected

Vehicle crime - 4  
£280 worth of items from insecure vehicle on Stirling court  
Nothing taken from insecure vehicle on Jubilee st  
Two sets of number plates from Briercliffe club and Queen st

Harrasement - 1 Abusive texts from ex partner. Detected

Nuisance - Only THREE  
Youths on Towneley st  
Parking at Briercliffe school  
Laser pen shone at horses - confiscated.